

NHS Application Reminders

Key Dates

Attend the parent/candidate application night in the media center on Sept. 5, 2012, and/or the lunch and/or after-school workshop in Sept. 12, 2012.

Two copies of application due on Sept. 18, 2012 to Mrs. Sayler in room 1432. *One copy should NOT have your name on it. MARK out all references to your name on all pages and supporting materials.*

Notification of selection or non-selection mailed roughly around Oct. 24, 2012.

If you disagree with the decision, please discuss your concerns with the advisors first. You have five days from receiving notification in which to write a formal appeal. Decisions are rarely overturned, except when there has been a procedural error or technical mistake.

Induction will be held the night of Nov. 7.

Written Responses (Quality and thoughtfulness, not quantity)

Roles NHS members should play in building a strong school community and fixing some of the problems here at TJ. (Pick **ONE or TWO big issues** that you have some ideas for fixing and can really explain how you would be involved.)

Optional: **Is there anything else the faculty council should know about you?** Ex. How have you responded when you have made a mistake? (Something that helped shape a belief you have, or that you learned from, or that tested you.)

Leadership and Service Sections (The Faculty Council heavily considers these sections)

1. Think about all the little things you had to do in order to perform the leadership or service role.
2. You can use the same experience in both the Leadership and Service categories, if it shows both leadership and service. Your descriptions of your role should be reflective of the category.
For example, you were in a charge of a volunteer trash-pickup group. You organized it, and you did it for free.
3. Think about what skills were involved.
4. Use strong verbs, like those found on lists for resumes.
5. Think about how this activity showed leadership and/or service.
6. Include specific dates, months, years and hours.

LEADERSHIP EXAMPLE

Operated self-employed lawn care business
BEFORE: Mowed lawns and collected money

AFTER:

- Negotiated services with clients in neighborhood
- Scheduled and executed appointments weekly
- Calculated costs of services based on client needs
- Managed and maintained expensive equipment
- Marketed business through flyers, internet ads, etc.

Advisor Signature:

May be an email verification. Just send your advisor an email explaining your activity and print out the emails with the verification.

Unnecessary for honor roll and academic letters.

SERVICE EXAMPLE

Designed website for club

BEFORE: I made a website for my German club

AFTER:

- Formulated ideas with club advisor
- Assembled important information for the site
- Designed and drafted site
- Reviewed and revised site with club officers
- Supervised and updated page regularly

What about that lawn care business? Was service involved with the activity as well?

Operated self-employed lawn care business

BEFORE: Mowed lawns of seniors in neighborhood

AFTER:

- Met with two older neighbors who were having trouble keeping their lawns mowed
- Developed a free mowing schedule
- Maintained lawns by mowing, raking, trimming and cleaning for free

Memory Joggers for Other Sections:

Involvement

- School clubs and teams
- Church and Scouts
- Internships
- Community clubs and organizations
- Camps and conferences
- Theater, drama, band, etc.
- Official events
- Activities related to causes (hunger, poverty, breast cancer, MS, Toys for Tots, homeless, soldiers, environmental, etc.)

Honors/Awards Section

- Honor roll, Shining Stars, academic letters, Maryland Distinguished Scholar, etc.
- Awards given in scouts, clubs or on teams
- Church honors
- Recognition letters
- Whose Who
- Competitions and contests
- On the job
- Frederick Fair awards

Reminders!

1. **BREAK** down your experience
2. Use **ACTION** verbs to describe what you did
3. Remember what leadership is: You in charge of something or someone
4. Remember what service is: You helping for free (but not helping your family or relatives with things family do for one another)
5. Proofread for errors and high quality content. Be polished, professional and proud!

